

Georgia Chapter A&WMA Board Meeting Minutes

November 12, 2021

Present: Joey Dean, Charlie Denton, Steve Ellingson, Jamie Lancaster, Katy Lusky, Elisabeth Munsey, Kim Sanders

Absent: Shanna Alexander, Hannah Behar, Shira Colsky, Brett Owen, Matt Talbert, Ashley Ward

1. CALL TO ORDER: Kim Sanders
Chair called the meeting to order at 10:04 AM and outlined the Agenda (attached) for this Board meeting.

2. SECRETARY'S REPORT: Shanna Alexander
The Meeting Minutes (attached) for October 8th were approved for posting to the website.

3. TREASURER'S REPORT: Katy Lusky

Katy submitted the following report:

Reporting Period: Oct 9 – Nov 12, 2021

Current Wells Fargo Balance = \$11,403.13

Current PayPal Balance = \$5,412.15

Total Assets = **\$16,815.28**

Major Debits (WF & PP):

\$197.21 – MemberClicks (Oct)

\$16.95 – MC services (Oct)

Major Credits (WF & PP):

None

Other Business:

Scholarship checks will go out next month

4. COMMITTEE REPORTS:

Education/Scholarship:

- The request for abstracts was distributed with a deadline of 11/8. Received 21 total applicants (4 more than last year) [GSU (3), GaTech (11), UGA (2), Emory (5)]. Deadline for abstract reviewers (Shanna, Katy, Matt) is 11/29 to complete scoring and send out notices.

Young Professionals:

- Kim will reach out to Ashley on the last YP event of the year (if any).

Brown Bag:

Shira Colsky
(NA)

- The next brown bag webinar is scheduled for December 10th. The speaker panel will consist of Karen Hays (GA EPD) and Benjamin Chandler (GHD) who will present on ethylene oxide monitoring in GA. Charlie will recruit an additional speaker to present on legal perspectives.
- Steve suggested extending the brown bag to 90 mins (12-1:30) instead of the usual 60 mins to allow time for the scholarship recipients to present their research summaries. The group agreed with adding this to the brown bag flyer.
- The scholarship award ceremony and 5-minute research presentations will take place during the brown bag.

Membership:

Steve
Ellingson

- Steve provided a copy of the membership update report for Oct-Nov prior to the meeting. **[See Membership Update Report attached]**
- Membership rate increased 10% (60 to 66 members). Three renewals are due. Two people are listed in MemberClicks as prospects that are National members.
- Steve reported on the brown bag attendees that were not already GA chapter members (22 of 36 total participants). A report on the YP membership was also forwarded to Ashley and Matt to expand their YP contact list. Steve will follow-up with Ashley and Matt to see what frequency of reporting they recommend (no significant changes expected month-to-month so perhaps quarterly or semiannual basis).
- Steve suggested going into the Zoom account to track how many people attended each brown bag and YP event in 2021.

Database/Website:

Charlie
Denton

- Charlie reported that he's received some interest from a few individuals who are interested in joining the Website committee.
- Charlie sent a solicitation note to the broad membership list in MemberClicks to get Chapter members involved on the various committees and to notify them about the upcoming nominations.

Newsletter/Publication:

Hannah
Behar
(NA)/Brett
Owen (NA)

- Joey reported that Brett has been attempting to get a hold of Hannah since he no longer has access to the software used to create past newsletters.
- Kim will follow-up with Brett on this issue.

5. OLD BUSINESS:

- Katy and Charlie provided an overview of the 2022 nomination positions. Shanna and Shira both expressed an interest in the open Director position, but not Vice Chair. Matt has tentatively volunteered to be the Vice Chair.

- An open request was made for anyone interested in running/re-running for the Vice Chair position. Steve said that he would consider but would like to give Matt the opportunity.
- Richard “Mark” Markey (International AWMA Member) has expressed an interest in filling the Secretary position currently occupied by Shanna. Jamie will become a Director and Joey will remain in his Director role. Jamie will send Matt a brief bio for the ballot.
- Will need a Vice Chair for next year since just a 1-year term. Joey expressed that he would be interested in applying for Vice Chair once his Director position ends next year.
- Katy mentioned that if Jamie and Matt end up with the Director and Vice Chair positions that there will be a need to backfill those open committee chair assignments. Charlie mentioned that some individuals outside the association have expressed an interest in filling those open committee positions.
- Charlie suggested presenting the committees on the ballot as was done in the prior election and have interested Chapter members volunteer to fill these positions. Katy reminded the group that there is a requirement to be a National member to serve on the Board but a Chapter member to be on a committee.
- Charlie made a motion to approve the nomination ballot put forth by the Nominating Committee. The ballot will go out early next week and get finalized by the December 10th BOD meeting. All votes must be received by December 3rd. Kim accepted the motion and Steve second the motion to approve the ballot as submitted. The group voted unanimously to approve the ballot for distribution to all membership. Steve second the motion.

6. NEW BUSINESS:

- Kim announced that the Southern Section (SS) is seeking nominations for the following positions: Treasurer (2-year term), Secretary (2-year term), and Young Professional Chair (1-year term). Those interested should apply prior to November 15th.
- Shanna attends the SS Program Committee meetings acting as a liaison on program events for the Chapter and SS. One of the committee’s task was to find new ways to raise money outside of hosting annual conferences. SS held discussions on this task.

NEXT MEETING:

December 10, 2021 via Zoom video conferencing – 10:00am Eastern



Agenda
A&WMA GA Chapter - Executive Board Meeting
November 12, 2021; 10:00 a.m. Eastern

Join Zoom Meeting:

<https://us02web.zoom.us/j/85987012800?pwd=Qk9JR1dQYmNhb2NOQm5UWEZVZ1drQT09>

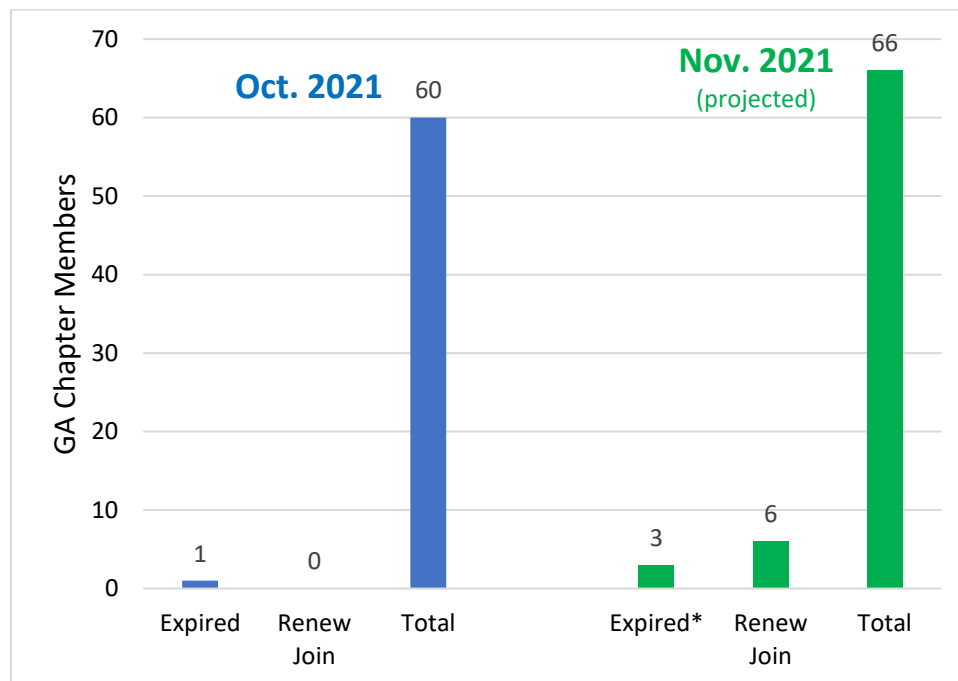
Meeting ID: 859 8701 2800, **Passcode:** 716446#

One-touch: <tel:+1-301-715-8592> | [859 8701 2800#](tel:+1-301-715-8592)

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| 1. | CALL to ORDER: | Kim Sanders |
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| 2. | SECRETARY'S REPORT:
Approve October 8 th meeting minutes, post to website. | Kim Sanders |
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| 3. | TREASURER'S REPORT:
Current balances
Upcoming expenses | Katy Lusky |
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| 4. | COMMITTEE REPORTS: | |
| | <u>Scholarship</u>
Status update | Elisabeth Munsey/Jamie Lancaster |
| | <u>Young Professionals</u>
Status update | Ashley Ward/Matt Talbert |
| | <u>Brown Bag/Program</u>
Upcoming and future brown bag events | Shira Colsky |
| | <u>Membership</u>
Membership update report | Steve Ellingson |
| | <u>Database/Website</u>
Status update | Charlie Denton |
| | <u>Newsletter/Publications</u>
Status update | Hannah Behar/Brett Owen |
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| 5. | OLD BUSINESS | |
| | <input type="checkbox"/> Ballot results and other updates from the Nomination Committee | |
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| 6. | NEW BUSINESS | |
| | <input type="checkbox"/> SS updates | |
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| 7. | NEXT MEETING (End-of-Year Close-out) | December 10, 2021 -10:00
am EST |
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| 8. | ADJOURN | |
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Monthly Membership Update
November 11, 2021
Steve Ellingson, Principal, Vatten Associates
Steve.Ellingson@VattenAssociates.com

Current Status of Expired, Renewals/New Joiners and Total Members



* = Projected to expire



Activities in Previous Month (October)

- Participated in 10/8/21 BOD meeting
- Sent information from Ga Chapter membership list on current & potential YP members list (see 10/11/21 at 10:40 email, attached commroster YP 2021-10-06.xls)
- Attended 10/28/21 brownbag and download Zoom attendee list, verified membership status and followed-up (see below)

Proposed Activities (November)

- Contact via email to **three** current members (board members/directors) that are projected to have their membership expire in June. Remind them to renew their membership.

**Detailed Information
on
Membership Expirations & Join/Renewals**

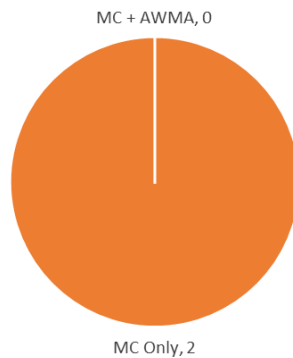
A&WMA ID*	Membership Expiration Date (projected)	
<i>Projected</i> to Expire in Oct. (n = 1)		
1257385	10/31/2021	
1250684	11/30/2021	
1257548	11/30/2021	
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A&WMA ID*	Most Recent Join/Renew Date	
Joined/renewed in Oct./Nov. (n = 6)		
1254922	10/11/2021	
1257352	10/14/2021	
1012142	10/14/2021	
1251410	10/14/2021	
1258697	10/14/2021	
993418	10/23/2021	

* = To maintain membership privacy, person's A&WMA ID Number is
For detailed information on these projected expirations and/or
renewals/new members; contact Steve Ellingson

MemberClicks (Website) Prospects

- 2 prospects sign-up in MemberClicks*
- No MemberClicks prospects are also A&WMA member

MemberClicks (MC) Prospects & AWMA Members



Brown Bag Attendees

10/28/21 Brown Bag on “Corporate Sustainability and ESG Reporting are Business Critical Today”

- 36 Zoom attendees, 14 current GA Chapter members

