

Georgia Chapter A&WMA Board Meeting Minutes

May 14, 2021

Present: Mark Aguilar, Shira Colsky, Joey Dean, Charlie Denton, Steve Ellingson, Katy Lusky, Elisabeth Munsey, Brett Owen, Kim Sanders, Matt Talbert, Ashley Ward

Absent: Shanna Alexander, Hannah Behar, Tom Wurzinger, Keith Ziobron

- 1. CALL TO ORDER:** Kim Sanders
Board Chair called the meeting to order and outlined the Agenda for this Board meeting (attached).

- 2. SECRETARY'S REPORT:** Shanna Alexander (NA)
The Meeting Minutes for April 9th were reviewed and approved for posting to the website.

- 3. TREASURER'S REPORT:** Katy Lusky
Katy submitted the following report:

Reporting Period: April 10 – May 14, 2021

Current Wells Fargo Balance = \$7,767.69
Current PayPal Balance = \$5,412.15
Total Assets = **\$13,179.84**

Major Debits (WF & PP):
\$197.21 – MemberClicks (April)
\$16.95 – Merchant Services (May)

Major Credits (WF & PP):
None

Other Business:
None

- 4. COMMITTEE REPORTS:**
Education/Scholarship: Elisabeth Munsey/Mark Aguilar
 - Elisabeth alerted the group of her replacement on the Board. No new information was provided on scholarships.
Young Professionals: Ashley Ward /Matt Talbert
 - Ashley and Matt announced that they are planning to host their second career development web-based series featuring SS Chris Hurst.
 - The brewery social event is still tentative, but likely to happen.

Brown Bag:

Shira Colsky

- Shira mentioned that the next two brown bags have been scheduled. The June brown bag will feature GHD's Francis Ramaciotti who will present on the important aspects of risk analysis in emerging contaminants and how it differs from a typical human and ecological risk assessment. Shanna identified a presenter, Emmanuel Obeng-Gyasi, Ph.D. (NC A&T), for the August brown bag. Dr. Obeng-Gyasi will present on the advantages of using machine learning in mapping and interpreting soil lead results in the Greensboro community.
- An additional two brown bag programs are anticipated for the remainder of the year. All suggestions are welcome.

Membership:

Steve Ellingson

- Steve provided an overview of the membership update report for April to early May. There is a consistent downward trend in membership for the Chapter. **[See attached Membership Update Report]**
- Steve authored a Memorandum outlining the standard procedures to obtain student memberships for scholarship winners for the Chapter. **[See attached Student Membership for Scholarship Winners Memorandum]**

Database/Website:

Charlie Denton

- The calendar has been updated to reflect current activities/events.
- The registration and sponsorship information for the 2021 Annual Regulatory Conference has been posted to the Chapter's home page.

Newsletter/Publication:

Hannah Behar/ Brett Owen

- Hannah/Brett summarized the MemberClicks stats for the latest quarterly newsletter that was circulated in April. Most people that received the email with the newsletter had opened the email and accessed the newsletter.

5. OLD BUSINESS:

- GA Chapter Bylaws ballot was emailed to Membership.
- The SS meeting was held on April 13, 2021 and the GA College Chapters list was discussed. There is a vacancy for YP Chair. SS also plans to host an Environmental Justice webinar.

6. NEW BUSINESS:

- Kim announced that the next 2021 Spring/Summer Regulatory Conference Planning meeting will be held on May 21, 2021. All is invited to attend and assist with this important Chapter event.

NEXT MEETING:

June 11, 2021 via Zoom video conferencing – 10:00am Eastern

Agenda

A&WMA GA Chapter - Executive Board Meeting

May 14, 2021; 10:00 a.m. Eastern

Join Zoom Meeting:

<https://us02web.zoom.us/j/85987012800?pwd=Qk9JR1dQYmNhb2NOQm5UWEZVZ1drQT09>

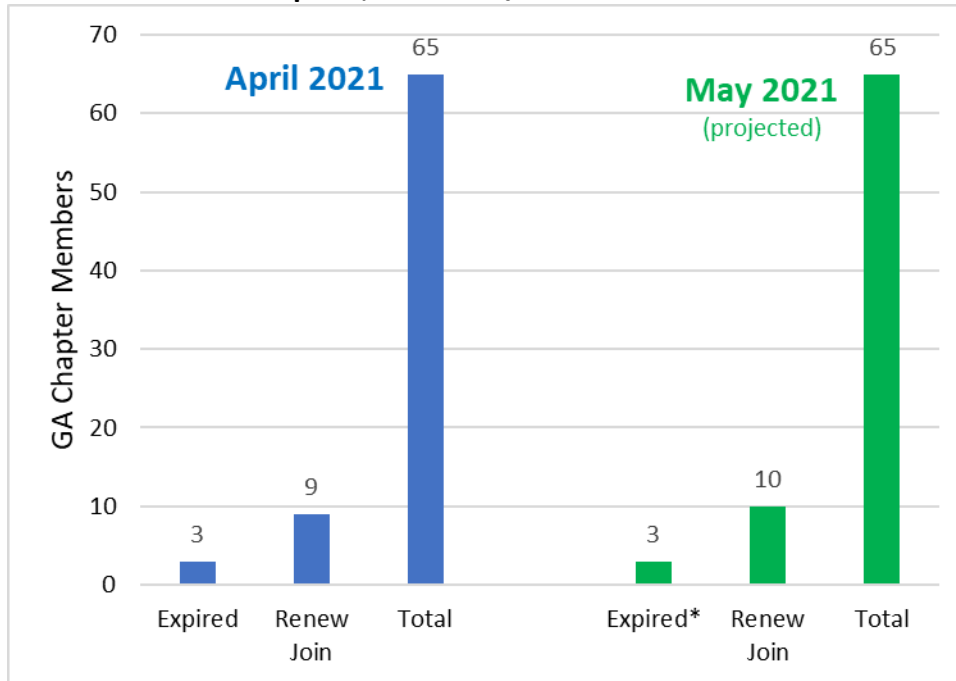
Meeting ID: 859 8701 2800, **Passcode:** 716446#

One-touch: <tel:+1-301-715-8592> | [859 8701 2800#](tel:+1-301-715-8592)

1.	CALL to ORDER:	Charlie Denton
2.	SECRETARY'S REPORT: Approve April 9 th meeting minutes, post to website.	Shanna Alexander (N/A)
3.	TREASURER'S REPORT: Current balances Upcoming expenses	Katy Lusky
4.	COMMITTEE REPORTS:	
	<u>Scholarship</u> Status update	Elisabeth Munsey/ Mark Aguilar
	<u>Young Professionals</u> Status update	Ashley Ward/Matt Talbert
	<u>Brown Bag/Program</u> Upcoming and future brown bag events (GHD speaker in June)	Shira Colsky
	<u>Membership</u> Membership update report	Steve Ellingson
	<u>Database/Website</u> Status update	Charlie Denton
	<u>Newsletter/Publications</u> Status update (MemberClicks stats, etc.)	Hannah Behar/Brett Owen
5.	OLD BUSINESS	
	<ul style="list-style-type: none"> • GA Chapter Bylaws ballot update • SS meeting held on Tuesday April 13, 2021-GA College Chapters list, SS YP Chair needed, SS Environmental Justice Webinar 	
6.	NEW BUSINESS	
	<ul style="list-style-type: none"> • 2021 Spring Reg Conference Planning - Next committee meeting (tentatively scheduled for May 21, 2021 at 9:30 am (if interested in being on committee, let Kim know and invite will be forwarded) 	
7.	NEXT MEETING	June 11, 2021 -10:00 am EST
8.	ADJOURN	

Monthly Membership Update
May 4, 2021
Steve Ellingson, Principal, Vatten Associates
Steve.Ellingson@VattenAssociates.com

Current Status of Expired, Renewals/New Joiners and Total Members



* = Projected to expire



Activities in Previous Month (April)

- Prepared April 7th memo on “*Process to Obtain Student Memberships for Scholarship Winners for the Georgia Chapter of A&WMA*”
- Participated in April 9th Executive Board Meeting
- Participated in April 16th conference call on Regulatory Conference planning
- April 16th virtual brown bag:
 - 41 people submitted RSVPs, of which 51% were members of the GA Chapter
 - 31 people attended the virtual brown bag, of which 52% were members of the GA Chapter

Proposed Activities (May)

- Contact via email to **three** current members that are projected to have their membership expire in March. Remind them to renew their membership.
- Send “welcome” email to **ten** people that joined/rejoined their A&WMA membership.
- Send another email to (former) Associate members asking them to join as full members.
- With Katy Lusky Clean-up MemberClicks database:
 - For National Members and Prospects and
 - Finalize “User’s Manual to Maintain MemberClicks Database”

**Detailed Information
on
Membership Expirations & Join/Renewals**

A&WMA ID*	Membership Expiration Date (projected)	
<i>Projected</i> to Expire in May (n = 3)		
998211	5/31/21	
1165283	5/31/21	
1255289	5/31/21	
A&WMA ID*	Most Recent Join/Renew Date	
<i>Joined/renewed</i> in April (n = 10)		
7140	4/1/2021	
25775	4/2/2021	
1257936	4/5/2021	
1254934	4/6/2021	
1256542	4/7/2021	
1254619	4/12/2021	
1256698	4/13/2021	
1257973	4/13/2021	
8470	4/15/2021	
1255377	4/30/2021	

* = To maintain membership privacy, person's A&WMA ID Number is
 For detailed information on these projected expirations and/or
 renewals/new members; contact Steve Ellingson



Memo

To: A&WMA Georgia Chapter

From: Steve Ellingson, Chair of Membership Committee

CC: n/a

Date: April 7, 2021

Proj. No.: n/a

Subject: Process to Obtain Student Memberships for Scholarship Winners for the Georgia Chapter of A&WMA

Typically, the Georgia Chapter &WMA provides “free” student membership to A&WMA for the scholarship winners. The steps to provide this membership are described below:

Step 1 - The Scholarship Committee contacts the Membership Committee and provided information on the scholarship winners. This should include, as a minimum, their name, university, and email address.

Step 2 - The Membership Committee sends this information to **Gerald Armstrong**, Member Services Coordinator, A&WMA, Phone: 412-904-6018, garmstrong@awma.org. Mr. Armstrong populates this information on the scholarship winners into the A&WMA database, which activates their student memberships.

Step 3 - Mr. Armstrong sends the student membership information and a request-for-payment from the A&WMA to the Treasurer of the Georgia Chapter.

Step 4 - The Treasurer of the Georgia Chapter makes the applicable payment.

Step 5 - The Scholarship Committee presents or sends to the scholarship winners a document containing their student membership information; obtained from the Treasurer.

vattenassociates.com

P 678.512.9688 | F 678.331.3881

3600 Dallas Hwy, Suite 230-375, Marietta GA, 30064