

Georgia Chapter A&WMA Board Meeting Minutes

December 10, 2021

Present: Shanna Alexander, Shira Colsky, Charlie Denton, Steve Ellingson, Jamie Lancaster, Katy Lusky, Mike Markey, Elisabeth Munsey, Kim Sanders, Matt Talbert, Ashley Ward

Absent: Hannah Behar, Joey Dean, Brett Owen

- 1. CALL TO ORDER:** Kim Sanders
Chair called the meeting to order and outlined the Agenda (attached) for this Board meeting.
- 2. SECRETARY'S REPORT:** Shanna Alexander
The Meeting Minutes for November 12th (attached) were approved for posting to the website.
- 3. TREASURER'S REPORT:** Katy Lusky
Katy submitted the following report:

Reporting Period: Nov 13 – Dec 10, 2021

Current Wells Fargo Balance = \$11,039.08
Current PayPal Balance = \$5,412.15
Total Assets = **\$16,451.23**

Major Debits (WF & PP):
\$197.21 – MemberClicks (Nov)
\$16.95 – MC Services (Dec)
\$149.90 – renewed annual Zoom

Major Credits (WF & PP):
None

Other Business:
Scholarship checks will go out end of the month and will be reflected in the Jan Treasurer's Report
- 4. COMMITTEE REPORTS:**
Education/Scholarship: Elisabeth Munsey
 - Steve created a trend graph (attached) for the number of scholarship abstracts submitted since 2005. Over the last five years, there has been an average of 22 abstract submissions with the highest number of abstracts recorded in 2018 (28 submission). Despite the pandemic, the average number of abstracts continue to trend upward.
 - The group discussed the scholarship segment of the holiday brown bag. Elisabeth will introduce the scholarship winners and email the students' presentations to Shanna so that she can share in the event the presenters have issues sharing their screen.

- Elisabeth announced that one of the scholarship winners was a past applicant. She encouraged all past applicants to re-apply so it was very special to see a former applicant win this year's scholarship award.
- Elisabeth thanked the scholarship abstract reviewers (Katy, Shanna & Matt) as she transitions out of her role. However, Elisabeth will assist the new Scholarship Chair.

Young Professionals:

- Ashley provided a report on the Fall Nature Hike that took place in November. A total of four YPs participated in the event. Promoting the YP Committee at the holiday brown bag may help increase interest and active engagement in future YP activities. Ashley Ward
- Ashley announced that she will not continue in her role as YP Chair and that she is seeking out a replacement. Shanna suggested Joel (Emory University) who has participated in past YP events and who may also be connected to an environmental student group that the Chapter can adopt.

Brown Bag:

Shira Colsky

- Shira reported that there was a total of 52 registrants for the holiday brown bag.
- Shira announced that she is looking to transition out of her role as Committee Chair but is willing to stay in the role partially until a replacement is found. Kim mentioned that she will be around to assist with the continued success of the program. Charlie announced that there were a few Chapter members who had indicated an interest in serving on this committee on their election ballots. Charlie will follow-up with these individuals.
- The group discussed the order of events for the brown bag speakers. Charlie will moderate the Ethylene Oxide panel since Shire is unable to attend the event. Matt announced that there will be a new GHD speaker for the Ethylene Oxide panel due to a conflict. The new speaker will be Dyron Hamlin (Principal, GHD).

Membership:

Steve Ellingson

- Steve provided a copy of the membership update report for Nov-Dec prior to the meeting. **[See Membership Update Report attached]**
- Steve requested for Katy to promote Mike Markey (GA Power) to a national member, which Katy completed.
- Katy pinpointed that there was a difference in the number of members being reported as she observed a total of 64 whereas Steve reported 66 total memberships. The difference appears to be those memberships without GA Chapter profiles created.

Database/Website:

Charlie Denton

- Charlie announced that there were a couple members who expressed interest in serving on this committee.
- Katy mentioned that the board officers and directors need to be updated on the website. Past Chair will get updated from Steve to Kim. A new picture will be taken at the Jan meeting to post to the web to reflect the 2022 board officers and

directors and new committee members. Charlie will update the Committee titles and names at the Jan meeting once finalized.

Newsletter/Publication:

- Shanna mentioned that she attempted to reach Hannah again, but was unsuccessful. Brett is still having issues figuring out which platform to use to publish the newsletter in the absence of Hannah.
- Charlie announced that there was one person who had expressed an interest in joining this Committee to assist Brett.

Hannah
Behar
(NA)/Brett
Owen (NA)

5. OLD BUSINESS:

- Charlie provided a report on the nomination process. Matt will be the new Vice Chair, Katy remains as Treasurer, Mike Markey as new Secretary, Shanna and Jamie as new Directors and Joey will continue as Director. The group unanimously accepted the nomination results.
- Shanna will provide some transitioning/mentoring to the new incoming Secretary (Mike Markey).

6. NEW BUSINESS:

- Kim provided the highlights from the last SS meeting. Several other chapters were still in the election process. Kim will report on the GA Chapter election results to SS at the December meeting.
- Brett Owen will continue as a Director on the SS committee and will provide support to Charlie (incoming Chair) when he's unable to attend SS committee meetings. Kim will also be available to attend in Charlie's absence. Kim will provide an update on the SS election results at the January meeting.
- Shanna highlighted a concern with YP retention and engagement as a challenge for 2022 with SS and GA Chapter having YP Chairs that are transitioning out. Kim mentioned the need to see what National is doing for the YP Program initiatives to keep it robust.

NEXT MEETING:

January 21, 2022 via Zoom video conferencing – 10:00am Eastern

Agenda
A&WMA GA Chapter - Executive Board Meeting
December 10, 2021; 10:00 a.m. Eastern
Join Zoom Meeting:

<https://us02web.zoom.us/j/85987012800?pwd=Qk9R1dQYmNhb2NOQm5UWEZVZ1drQT09>

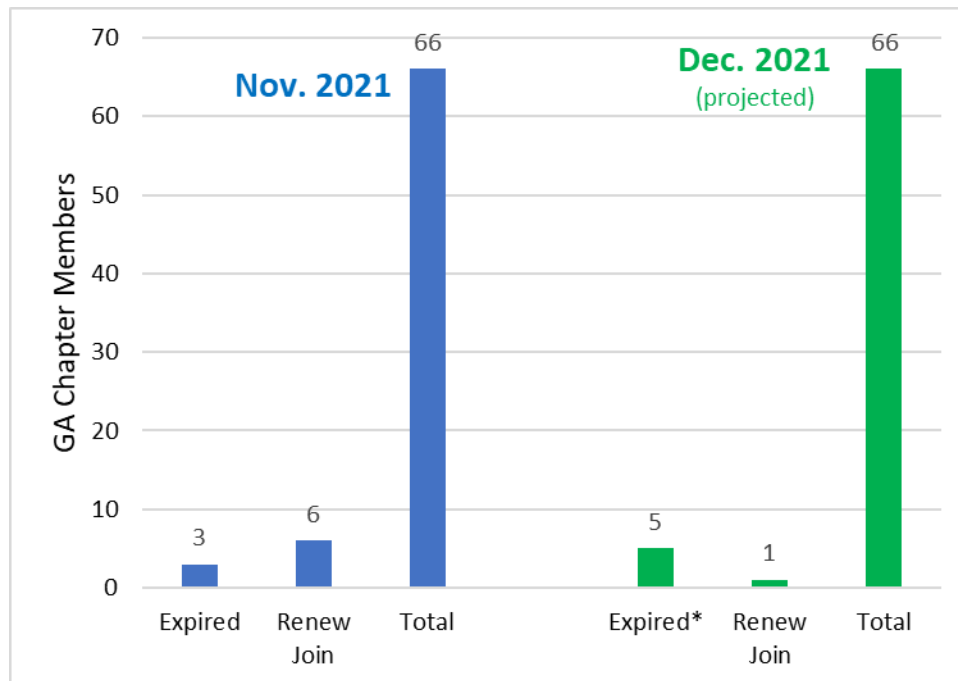
Meeting ID: 859 8701 2800, **Passcode:** 716446#

One-touch: <tel:+1-301-715-8592> | [859 8701 2800#](tel:+1-301-715-8592)

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| 1. | CALL to ORDER: | Kim Sanders |
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| 2. | SECRETARY'S REPORT:
Approve November 12 th meeting minutes, post to website. | Shanna Alexander |
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| 3. | TREASURER'S REPORT:
Current balances
Upcoming expenses | Katy Lusky |
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| 4. | COMMITTEE REPORTS: | |
| | <u>Scholarship</u>
Status update | Elisabeth Munsey/Jamie Lancaster |
| | <u>Young Professionals</u>
Status update | Ashley Ward/Matt Talbert |
| | <u>Brown Bag/Program</u>
Upcoming and future brown bag events | Shira Colsky |
| | <u>Membership</u>
Membership update report | Steve Ellingson |
| | <u>Database/Website</u>
Status update | Charlie Denton |
| | <u>Newsletter/Publications</u>
Status update | Hannah Behar/Brett Owen |
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| 5. | OLD BUSINESS | |
| | <ul style="list-style-type: none">• Nomination results from recent election• End-of-Year (Holiday) Brown Bag webinar and scholarship award ceremony | |
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| 6. | NEW BUSINESS | |
| | <ul style="list-style-type: none">• SS updates | |
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| 7. | NEXT MEETING (End-of-Year Close-out) | January 21, 2022 -10:00 am EST |
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| 8. | ADJOURN | |
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Monthly Membership Update
December 8, 2021
Steve Ellingson, Principal, Vatten Associates
Steve.Ellingson@VattenAssociates.com

Current Status of Expired, Renewals/New Joiners and Total Members



* = Projected to expire



Activities in Previous Month (October)

- Participated in 11/12/21 BOD meeting

Proposed Activities (November)

- Contact via email to **five** current members (board members/directors) that are projected to have their membership expire in June. Remind them to renew their membership.

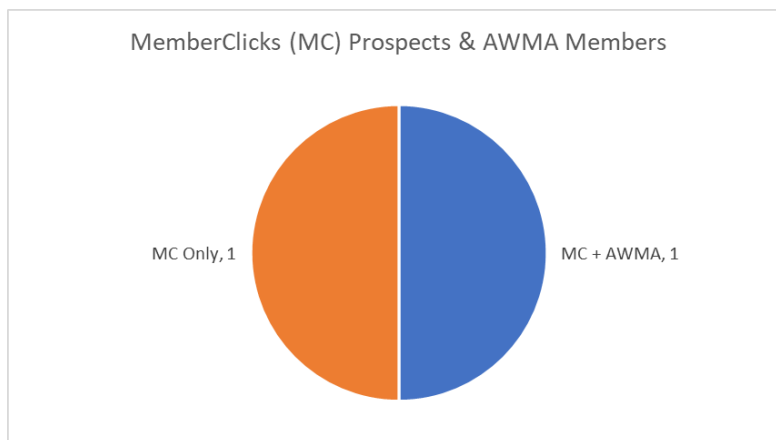
Detailed Information
on
Membership Expirations & Join/Renewals

A&WMA ID*	Membership Expiration Date (projected)	
<i>Projected to Expire in Dec. (n = 5)</i>		
1257597	12/31/2021	
1252442	12/31/2021	
1254349	12/31/2021	
1257610	12/31/2021	
1254365	12/31/2021	
A&WMA ID*	Most Recent Join/Renew Date	
<i>Joined/renewed in Nov./Dec. (n = 1)</i>		
1062026	12/2/2021	

* = To maintain membership privacy, person's A&WMA ID Number is
 For detailed information on these projected expirations and/or
 renewals/new members; contact Steve Ellingson

MemberClicks (Website) Prospects

- 2 prospects sign-up in MemberClicks
- 1 MemberClicks prospect is also A&WMA member (promote)



A&WMA Georgia Chapter Abstract Tracking for Grad. Student Scholarships

