



## **Georgia A&WMA Board Meeting**

**Meeting Date: January 9, 2015 10:30 am**

Present: Katie Lusky, Justine Harrison, Thomas Wideman, Joan Sasine, Mariel Friberg, Chuck Doyno, Chris Hurst, Heather Ceron, Tom Wurzinger (guest)

Absent: Russ Kemp, Brad Arnold, Amy Addison, Derrick Williams, Jen Wildroutd, Shira Glabman

### **Chair's Report**

- Need to contact Derrick Williams on meeting schedule and call-in (Thomas)
- Joan, Justine, and Chris will be looked to for support as past chairs
- Great success with student chapter at GaTech, would like to build on this, annual conference will be large part of planning for year and want to shine,
- challenge everyone to recruit new members and invite to board meetings, with goal of identifying future leaders, want to minimize past difficulties of identifying officers
- Thomas will reach out to chairs and challenge them to step up efforts

### **Treasurer Report**

\$8,174 in the bank as of 1/9/15

Since 12/1/14

Deposits: \$19.44

Withdrawals: \$653.32

Included in the w/d is 266.45 for Student Chapter events

- Heather and Katie will work on IRS form, Justine and Chris will work on annual report
- Chris will continue to look into past minutes to see any reference to CD, Heather/Katie will make inquiry to bank when they do signature transition

### **Secretary Report**

- New roster will be sent out this evening
- Chris will work with Treasurer to submit annual report for 2014 when it is due

### **Scholarship Chair Report**

- Tom Wurzinger has interest in taking on this role, Thomas will work with Tom on Transition

### **Membership Chair Report**

No Report

### **Brown Bag Chair Report**

- Next brownbag will be in April, want to avoid April 21<sup>st</sup> Brownfields, Early-Mid April, Need ideas for topic, CCR rule may be good topic. Joan will contact EPA rep after Katie identifies a point person. The preferred date will be early March 6 with a backup of March 13



### **Social Outreach Chair**

No Report

### **Young Professional Chair Report**

- Chuck Doyno looking to setting up first YP social event in early February time period which will most likely be another microbrewery tour/gathering based on success of last one.

### **Ga Tech Student Chapter**

- Mariel – Shira/Karoline will have happy hour for students in March, Karoline will be stepping more into role as President of Student Chapter. Karoline stepping down in May and the transition for another new President will take place at this time.
- There are currently 8 members on student leadership team.
- Aside from social activities there will be a large push for a group of student to attend the annual national conference in June. Student chapter is looking into travel funds through the university.
- The first student meeting is scheduled for January 19<sup>th</sup>

### **Old Business**

#### **Fall Southern Section Annual Conference**

- The Southern Section Annual conference date has been moved to August 19<sup>th</sup> through 21<sup>st</sup> due to better location/facilities associated with Marriott location. This is where it was held four years ago.
- Katie has been working on the contract and is currently undergoing negotiations on min reserve for hotel room and food purchases. The current goal is to commit 10 rooms on Tues, 70 rooms on Wed/Thurs. The conference rooms/facility will be free if we hit 80% occupancy, and the room rate is \$139/night. The minimum food purchase is \$10K to be offset by registration fee and sponsorship fees.
- Total liability under contract will be \$30K if we completely cancel the event, will try and reduce this amount to decrease our liability. The organization will try and protect ourselves by specifying registration fee is non-refundable.
- Last year's conference in Montgomery returned a reported profit of \$16,570, with about 200 participants. This was far above what has typically been seen in past years.

### **New Business**

- Two dates, Mar 19 Mar 25, have been reserved at the EPA Region federal building 2<sup>nd</sup> floor conference center for spring regulatory update conference. Mar 25<sup>th</sup> is preferred date.
- The In-house Caterer will be contacted by Katie.
- Need to keep in mind the sponsorship aspects for annual operation, spring conference, and fall conference and should attempt to have sponsorship packet/request out by end of month. The spring regulatory update conference agenda will follow same format from past years.
- Joan Sasine will pursue bringing back a quarterly newsletter. Joan has offered her associate to be Editor. Chris will download old copies of past newsletter from the database and send them to her for reference. The goal will be quarterly issuing of newsletter.
- Thomas will be considering an officers/board kickoff meeting this month or early February.

**The Next Board of Directors Meeting is scheduled for Friday February 13<sup>th</sup> at 10:00 am**