

**Minutes of the Executive Committee**  
**Georgia Chapter Air & Waste Management Association**

May 5, 2006, 10:30 am

Powell Goldstein

Tom Bills	Susan Jenkins	Tommy Sweat*
Karen Dorman*	Brian Queen*	Rick Turner
Hillary Edelstein	Della Ridley	
Melissa Eller	Rochelle Routman*	
Les Engel*	Joan Sasine*	
Marlin Gottschalk	Jill Stachura*	

\*Present (2 out of 7 Executive Board members, 7 out of 16 Executive Committee members, quorum not met)

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- Secretary's Report: None
  
- Treasurer's Report (Les Engel):
  - Treasurer's Report
    - CD Balance \$8,615.61
      - Interest Accrued This Period \$7.98
      - Interest Paid Year-to-Date \$24.66
    - Checking Balance \$27,220.21
  - Conference Summary
    - Total fees collected: \$7,790.00
      - Credit Card: \$6,240.00
      - Credit - Check: \$1,500.00
      - Credit - Other: \$50.00
    - Total sponsorship: \$850
      - ASI \$250
      - RETEC \$100
      - ENVIRON \$ 250
      - Brown and Caldwell \$250
    - Expenses:
      - Food \$450 (approx. bill still has not been received)
      - Credit Card Fees \$265.10
    - Net income \$7924.90
  - Les is to pursue possibly moving some of the checking account balance into a money market account (to earn more interest). Also, Brian Queen recalled from the Sections & Chapters Incoming Officer Training that there is an issue with us having \$25,000 in checking (possibly a tax filing requirement). Brian will provide Les the treasurer contact at International A&WMA.
  - Les is to also pursue setting up a separate account for our scholarship fund.

- Education (Rochelle Routman):
  - Rochelle distributed and led a discussion of the proposed criteria for reviewing and rating scholarship applications. The Board agreed with adding law as a category under the criteria. Rochelle will have another discussion with Marlin on his thoughts before finalizing the criteria. Also, Rochelle will send out the announcement/solicitation in July.
  - The topic of possibly awarding undergraduate scholarships was raised. The Board decided to table this discussion until the next meeting.
  - The current process of awarding graduate scholarships will continue as usual. For now, we are stating that three \$1,500 scholarships will be awarded.
  - The topic of K-12 education was raised. The Board suggested that we consider organizing education programs for students, adopting a school, or conducting teacher training. Rochelle and Tommy are to find out more information on what resources International A&WMA provides in this area. This topic will be discussed at the next Board meeting.
  
- Web Site (Les Engel):
  - We had success with registrations and membership renewals using the new website.
  
- Programs (Joan Sasine):
  - We are having a Brown Bag luncheon today.
  - Joan is planning on a September Brown Bag, either on the topic of ethics training or on the new ASTM standards (all appropriate inquiry). The Board was in support of both topics. Joan will report back to the Board with a selected topic, speaker(s), and date.
  - The Board also raised the possibility of having a field trip again this summer. The Board was interested in possibly visiting a Biodiesel or ethanol plant. Tommy volunteered to discuss a field visit with U.S. Biofuels (Rome, Georgia), which is opening a new Rome facility in the next few weeks. The Board raised the possibility of going to Barnsley Gardens (Rome) for lunch either before or after the plant tour. We could also have someone from EPD's fuels (e.g., William Cook) or P2AD speak about biofuels in Georgia. Tommy will report back to the Board when tentative date(s) are identified.
  
- Membership (Melissa Eller): No report.
  
- Awards: No report.
  
- Publications (Susan Jenkins):
  - Susan is planning on sending out our next newsletter in July 2006. She is collecting articles for the newsletter and will include an article on the regulatory update conference.

- From his attendance at the Incoming Officers Training, Brian Queen suggested that Susan review the Graphics Standards Manual on the A&WMA web site to ensure that our newsletter meets those standards.
- Fall Conference:
  - The date and location of the conference have been set:
    - Tuesday, October 3, 2006
    - Georgia Tech Global Learning & Conference Center
  - Karen mentioned that for the Call for Speakers, we need to establish a theme for the morning session. She suggested “compliance and enforcement”, including EPA/EPD priorities, common pitfalls, audits, self-discovery issues, etc. The Board agreed with this theme.
  - The Call for Speakers will be sent out by Melissa, who is organizing the review of speaker applications and the program. The deadline will be June 15, 2006.
  - Tommy mentioned that we need to establish our registration fees, sponsorship levels, and registration timelines for the conference. We will discuss this at our next Board meeting or during a separate Fall Conference call to be held in June or July.
  - Tommy will invite someone from the National A&WMA leadership to speak at our conference.
  - We also need to determine if we will have a one day or half-day seminar the day before the conference (presented by Tom McGowan).
- Regulatory Update Conference (Marlin Gottschalk): No report.
- Old Business:
  - Sections & Chapters Leadership Training – Brian Queen attended this training in Pittsburg. In addition to the other issues raised during the meeting, Brian mentioned that A&WMA stated that chapter associates are not members of A&WMA. We should watch how we describe our associates on the website, publications, and other documents.
- New Business:
  - National A&WMA Annual Meeting, June 20-23, 2006, New Orleans.
    - Let the Board know if you’re planning on attending.
  - Southern Section A&WMA Annual Meeting, August 21-23, 2006, Florence, Alabama.
    - Check out the Southern Section web site to register ([www.ss-awma.org](http://www.ss-awma.org)).
    - A call for speakers and other information have been circulated.
- **Next Meeting: To Be Determined (Likely July).**